

# Can-Am Hoops Classic 2017

## Housing Information

If your team will require on-campus housing, please complete this form and return with payment (unless reserving via credit card - see form on right). Housing space is limited and will be assigned on a first-come, first-served basis.

Please note the following:

- All housing requests **must** be received no later than May 26<sup>th</sup>
- One housing request form **MUST** be filed for each team!
- A **non-refundable deposit of \$70 per team** will be required with reservations
- Balance of payment is due at check-in
- Cancellation notice must be given 48 hours prior to arrival by calling (315) 267-2308

In addition to the above, each team staying on campus must complete a field trip agreement as well as a signed and notarized acknowledgement of SUNY's child protection policies.

Can-Am staff will email these required documents to you approximately 1-2 business days after receiving your housing request(s), at which time you will be required to complete and return them in advance of the tournament.

***Please plan accordingly!***

For individuals reserving housing for multiple teams, additional forms are available online

## Housing Request Form 2017

Team Name \_\_\_\_\_ Girls / Boys \_\_\_\_\_ Grade Level: \_\_\_\_\_

Contact Name \_\_\_\_\_ Email: \_\_\_\_\_

Contact Address \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Total # of Nights Team Will Be Staying: 1  2  Total Number of People Staying: \_\_\_\_\_

(Individual members may stay for one night if team stays for two. See below.)

There are two beds per room, so your team will be assigned one room for every two people staying. *A single room will be assigned only in the case of an odd number of people in your group.*

Number of people requiring housing for **one night** \_\_\_\_\_ X \$30.00 per person = \_\_\_\_\_

Number of people requiring housing for **two nights** \_\_\_\_\_ X \$50.00 per person = \_\_\_\_\_

Non-refundable deposit of \$70 must be received in order for us to process your reservation. Payments in excess of the \$70 deposit may be refunded upon cancellation.

Deposit/Payment Enclosed = \_\_\_\_\_

**Balance of Housing Fees (due at/before check-in) = \_\_\_\_\_**

### Indicate arrival date and time:

- Friday, June 2     4:00-6:30 p.m.  
                            6:30-8:30 p.m.  
                            8:30-11:00 p.m.  
 Saturday, June 3     7:00 a.m.-12:00 p.m.

**\*\*If you will need to check in outside of scheduled times, arrangements must be made in advance with Josh McLear @ (315) 267-2666.**

### Payment information:

- Check (U.S. residents only!)\*  
 Money Order (payable in U.S. funds)  
 Please call me for credit card payment at (phone #) \_\_\_\_\_

**\*International teams who are not paying via credit card must return form with money orders payable in U.S. funds.**

In addition to this form and deposit or payment in full, teams requesting on-campus housing are also **required** to submit the following:

- 1) Completed field trip agreement
- 2) Notarized acknowledgement of SUNY's Child Protection Policies

CLEAR staff will email these documents to you upon receipt of your completed housing request(s).